

Notice for the visa extension by KLI group
(2020 Spring and Summer terms)

1. Who?
 - A. Students whose visa (D-4) is due to expire in November
 - B. Applicants who have **at least 80%** attendance rate on Friday, November 1, 2019
 2. Tuition
 - A. Period of payment: Tue, January 28, 2020 ~ Thu, January 30, 2020
 - B. Tuition: **1,700,000 KRW (Spring only), 3,400,000 KRW (Spring & Summer)**
 - C. Account info: Shinhan Bank(신한은행), account number 56100-3960-39264, Konkuk Univ. 건국대학교 (account holder)
 3. The required documents:
 - A. Period of submission: Thu, January 30, 2020 ~ Fri, January 31, 2020
※ Applicants for periods other than the above period may be denied group visa applications.
 - B. How to submit: **to your teacher in class**
 - C. The required documents are as follows:
 - (1) An application form
 - (2) A receipt of tuition payment-**Please be sure to deposit under student's name.**
 - (3) A re-registration application form
 - (4) One copy of your passport's information page
 - (5) An alien registration card (ARC)
 - (6) 60,000 won revenue stamp (You can purchase the revenue stamp at Shinhan Bank or the post office in the Konkuk University Student Union Building.)
 - (7) A copy of proof of residence:
 - * In the case of one under your name:
Submit one of the following: A residence dormitory confirmation or A copy of housing contract (Gosiwon/Gositel residents: the application for your room and the business registration letter of your Gosiwon/Gositel. If there isn't the business registration letter, please submit the application for your room, the below ② and ③. They are a residence or an accommodation confirmation and a copy of a residence provider's ID.)
 - * In the case of one under another's name:
 - ① A copy of housing contract
 - ② A residence or an accommodation confirmation
 - ③ A copy of a residence provider's ID**※If you need a residence or an accommodation confirmation form, you can get it next to electronic bulletin board at the 1st floor in KLI bldg.**
 - (8) A proof/certificate of insurance
4. Note - Matters to be attended to:
 - A. Alien Registration Card (ARC)
 - 1) KLI will submit ARC to Immigration Office for extension of visa
 - 2) If you need your alien registration card before the end of the semester, you should extend your visa by yourself, individually, not by group.
 - B. How to apply for a visa individually:
 - 1) Reserve a visa application appointment at 하이코리아(www.hikorea.go.kr) in advance.
※ You must apply before your visa expires. The visa application appointment must be prior to the visa expiration date.
 - 2) Prepare the documents for extension of visa, submit re-registration application form and payment receipt to the Administration Office on the 1st floor.
 - 3) The Administration Office will give the students a Certificate of Attendance and Certificate of Payment.
 - 4) Visit the Immigration Office at Mok-dong and apply for a visa on the day of your reservation by yourself.
 - 5) Individual visa applicants can get issued documents from Monday, February 10, 2020 at the administration office at the 1st floor in KLI bldg.
 - 6) Individual visa application process takes over three weeks more and the applicants are prohibited from leaving Korea during those period.
 - C. If your attendance rate is less than 70%:
 - 1) Submit additional financial certification documents
 - 2) Visa extension may not be possible if the attendance rate is less than 70% two or more times in succession
5. Inquiries : If you have any questions, please contact your class teacher or the Administration Office on the first floor.